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REPORT

OF THE

POSTMASTER GENERAL.

POST-OFFICE DEPARTMENT, Richmond May 2, 1864.

TO THE PRESIDENT:

SIR: I have the honor to submit the following report of the operations of this Department. The time which has elapsed since the date of my report of December 7th, 1863, and since the adjournment of Congress, has been so short as to render it unnecessary to do more than present the necessary estimates for appropriations for its use, and an exhibit of its principal transactions since that time.

I submit, herewith, duplicate copies of the detailed estimates of appropriations for this Department, as follows, to-wit:

To carry into effect the provisions of the "Act authorizing the appointment of an agent of the Post-Office Department, and such clerks as may be necessary to carry on the postal service in the States west of the Mississippi river," approved February 16, 1864:

To the 30th June, 1864,	$21,494 40	
To carry on the same service from the 1st of July to the 31st of December, 1864,	17,500 00	
For the pay of the Postmaster General, heads of bureaus, clerks, &c., of the Post-Office Department, from the 1st of July, to the 31st of December, 1864, and for contingent expenses for the same period,	$48,339 00	
For building, repairing, and operating telegraph lines, &c., from the 1st of July to the 31st of December, 1864,	78,250 00	
		$165,583 40

I also again submit a request for the appropriation of the sum of two hundred and seventy-six thousand, three hundred and fifty-five dollars, and twenty-three cents, ($276,355 23,) of the revenues of the Department derived from postage for the year which ended June 30, 1862. This sum has already been received, and paid out by the Department; but its revenue accounts for that year cannot be closed by the Treasurer, until this sum is appropriated by law. In addition to the ordinary precedent, estimates of appropriations for amounts covering this sum, I submitted estimates for this appropriation, on the 31st of December, 1862; again on the 12th of February, 1863, and also on the 7th of December, 1863, but it has not, hitherto, been made.

I also submit, herewith, detailed estimates for appropriations, amounting, in the aggregate, to two million, seven hundred and thirty-seven thousand, three hundred and two dollars and thirty cents, ($2,737,302 30,) of the revenues derived from postages for the year 1863, to enable the Treasurer to close the revenue accounts of the department for that year. This sum has also been received and paid out. This appropriation was asked for on estimates submitted on March 11th; on July 19th; on September 25th, and December 31st, 1862, and on Februrary 12th, and on December 7th, 1863. But the appropriation has not been made. There was an unexpended surplus of the revenues of the Department, for that year, of six hundred thousand five hundred and fifty dollars and seventy-one cents, ($600,550 71,) which, in my report and estimates of December 7th, 1863, I requested should be appropriated in bulk for the future use of the Department. It is important that these appropriations should be made.

With my report of December 7th, 1863, I also submitted detailed estimates of appropriations of the revenues of the Department to be derived from postages for the fiscal year ending June 30th, 1865, of sums amounting, in the aggregate, to three million three hundred and thirty-seven thousand eight hundred and fifty-three dollars and one cent, ($3,337,853 01.) This appropriation was not then made. These estimates are again herewith submitted, and the appropriation asked for.

Since my last report was submitted, the accounts of the Department for the quarter, which ended the 30th of September last, have been audited, and the report of the Auditor for that quarter shows a continued improvement in its revenues.

The receipts for the quarter being	$905,739 35
And the expenditures,	546,694 87
Showing an excess of receipts for the quarter of	$359,044 48

Pursuant to the authority of "An act authorizing the appointment of an agent of the Post-Office Department, and such clerks as may be necessary to carry on the postal service in the States west of the Mississippi river," approved February 16th, 1864, the President appointed Dr. James H. Starr to this agency on the 12th of March, ul-

timo. His commission and a general outline of his duties were forwarded to him by this Department, on the same day.

Three efficient and experienced clerks have been sent from this department to assist the agent in carrying on the service west of the Mississippi. A complete set of the books, a supply of blanks, stationery, &c., to meet present necessities, and a full supply of postage stamps, were sent through them, together with ample instructions as to all his duties, and copies of all papers necessary to enable him to adjust all outstanding and unsettled accounts with postmasters, contractors, &c. Copies of the instructions to the agent, and of the memorandum of the articles sent him by the Department, are herewith submitted, marked A and B.

The Postmaster General, heads of bureaus, and chief clerk of the Post-Office Department, and the Auditor of the Treasury for the Post-Office Department, are authorized to send their official correspondence through the mails, upon making the prescribed endorsement on letters and packages so sent, without the payment of postage. There was an omission to extend this authority to the agent of the Department appointed under the act above referred to. I respectfully recommend that the same authority, under the same restrictions, be extended to him.

The general condition of the postal service east of the Mississippi has been somewhat affected by the reduction of the speed of the mail trains on the railroads, and by the frequent changes of their schedules, by which the connections on the several roads with the lateral routes leading from them are broken, and delays in the transmission of the mails produced It will probably be impracticable to remedy these difficulties while the present condition of the railroads, and the urgent necessity for large amounts of military transportation, continue.

With great respect, your obedient servant,

JOHN H. REAGAN,

Postmaster General.

ESTIMATES.

ESTIMATES of appropriations required for the Confederate States Military Telegraph Lines from July 1st to December 31st, 1864.

POST-OFFICE DEPARTMENT,
RICHMOND, April 25, 1864.

TO HIS EXCELLENCY, THE PRESIDENT:

SIR: I have the honor to submit the following estimates of the sums required for the compensation of agents, operators and watchmen, and for the cost of materials, construction, repairing and operating military telegraph lines for six months from the first of July to the 31st of December, 1864, under the provisions of the act "relative to telegraph lines of the Confederate States," approved May 11th, 1861. The actual expenditures for these purposes for the six months which ended March 31st, 1864, were as follows:

Amount paid agents and operators,	$13,100 31
Amount paid watchmen,	3,125 00
Amount paid office expenses,	213 37
Amount paid office material,	13,715 95
Amount paid construction,	2,748 92
Amount paid repairs of lines and instruments,	615 66
Amount paid incidental expenses,	337 90
Total cost,	$33,857 11

The expenditures for the ensuing quarter will be considerably increased, as several additional offices have been established on lines already in operation and about three hundred miles of line ordered to be constructed within the last month, requiring about twenty offices, all of which it will be necessary to supply with instruments and material at a cost probably exceeding the prices heretofore paid. Much of the wire heretofore used in the construction of telegraph lines was captured from the enemy, at a very small expense to this department. Now, the demand for wire being so much greater than the supply, we shall be compelled to rely to a considerable extent on importations from abroad.

The probable cost for the six months ending December 31st, 1864, will be—

For agents and operators,	$18,000 00
For watchmen,	4,000 00
For office expenses,	250 00
For office material,	25,000 00
For construction,	30,000 00
For repair of lines and instruments,	500 00
For incidental expenses,	500 00
Total cost,	$78,250 00

The appropriation of which is respectfully requested

Very respectfully, your obedient servant,

JOHN H. REAGAN,
Postmaster General.

ESTIMATES for the compensation of the Agent and Clerks of the Post-Office Department in the States west of the Mississippi river from July 1st to December 31st, 1864.

POST-OFFICE DEPARTMENT,
RICHMOND, April 21, 1864.

TO THE PRESIDENT:

SIR: I have the honor to submit the following estimates of the sums required for the compensation of the agent and clerks of the Post-Office Department west of the Mississippi for the six months from July 1st to December 31st, 1864, under "An act authorizing the appointment of an agent of the Post-Office Department and such clerks as may be necessary to carry on the postal service in the States west of the Mississippi river," approved 16th February, 1864, and under "An act to continue in force the provisions of an act approved 13th October, 1862, approved 13th January, 1864:

For the compensation of the agent of the Post-Office Department, at $4,000 per annum,	$2,000 00
For the compensation of ten clerks, at $1,500 per annum,	7,500 00
For house rent at Marshall, Texas,	3,000 00
For contingent and miscellaneous expenses,	5,000 00
	$17,500 00

Very respectfully, your obedient servant,

JOHN H. REAGAN,
Postmaster General.

ESTIMATES for the compensation of the Agent and Clerks of the Post-Office Department in the States west of the Mississippi river from April 1st to June 30th, 1864, and for contingent expenses thereof.

POST-OFFICE DEPARTMENT,
RICHMOND, April 21, 1864.

TO THE PRESIDENT:

SIR: I have the honor to submit the following estimates of the sums required for the compensation of the agent and clerks for the Post-Office Department of the country west of the Mississippi, from the 1st of April to the 30th June, 1864, and for the contingent and miscellaneous expenses of his office, being a deficiency for the same period arising from the fact that no appropriation has been heretofore made for the support of this branch of the service:

For the compensation of the agent, at $4,000 per annum, under "An act authorizing the appointment of an agent of the Post-Office Department and such clerks as may be necessary to carry on the postal service in the States west of the Mississippi river," approved 16th February, 1864,	$1,000 00
For ten clerks at $3,000 per annum from 1st April to 15th May, 1864, under "An act to increase the compensation of certain civil officers and employees in the President's office, and in the Executive and in the Legislative Departments," approved January 30th, 1864,	3,708 70
For ten clerks at $1,500 per annum from May 16th to June 30th, 1864, under "An act to continue in force the provisions of an act approved 13th October, 1862," approved 13th January, 1864,	1,785 70
For transportation of clerks, books, &c., to Marshall, Texas,	3,000 00
For house rent at Marshall, Texas,	2,000 00
For furniture,	5,000 00
For fuel, lights and miscellaneous,	5,000 00
Making,	$21,494 40

I have the honor to be,
Very respectfully, your obedient servant,
JOHN H. REAGAN,
Postmaster General.

ESTIMATES for the compensation of Postmaster General, Chiefs of Bureaus, clerks, &c., of the Post-Office Department, from July 1st to December 31st, 1864.

POST-OFFICE DEPARTMENT,
Richmond, April 21st, 1864.

TO THE PRESIDENT:

SIR: I have the honor to submit the following estimates of the sums required for the compensation of the Postmaster General, Chiefs of Bureaus, clerks, messengers, and laborers of the Post-Office Department for the six months, from July 1st to December 31st, 1864, under the following named acts of Congress, to wit: "An act to determine the salaries of the Vice President and the heads of departments," approved February 1st, 1861; "An act further to provide for the organization of the Post-Office Department," approved March 9th, 1861; "An act to amend an act further to provide for the organization of the Post-Office Department, approved March 9th, 1861," approved May 11th, 1861, and "An act containing the provisions of an act approved October 13th, 1862," approved 13th January, 1864:

For the compensation of the Postmaster General, at $6,000 per annum,	$ 3,000 00
For three Chiefs of Bureaus, at $3,000 per annum,	4,500 00
For one chief clerk, $1,750, per annum,	875 00
For one disbursing clerk, $1,500 per annum,	750 00
For one topographer, $1,750 per annum,	875 00
For four principal clerks, $1,500 per annum,	3,000 00
For thirty-eight clerks, $1,500 per annum,	28,500 00
For two messengers, $750 per annum,	750 00
For one messenger, $600 per annum,	300 00
For one watchman, $750 per annum,	375 00
For compensation of four laborers, at $2 25 per day,	414 00
Total,	$43,339 00

There will also be required an appropriation of five thousand dollars ($5,000,) for the contingent fund of this Department.

Very respectfully, your obedient servant,

JOHN H. REAGAN,
Postmaster General.

ESTIMATES of Appropriations required for the service of the Post-Office Department, to the the year ending June 30th, 1865.

POST-OFFICE DEPARTMENT,
Richmond, Va., May, 1864.

TO THE PRESIDENT:

SIR: I have the honor to submit the following estimates of the sums required for the service of the Post-Office Department, to be appropriated out of any moneys in the Treasury, arising out of the revenues of the Department, derived from postages, sales of postage stamps, and emoluments from box rents for the several periods of time therein set forth, viz:

1862.

For the year ended June 30th, 1862, estimates were submitted, $275,355 23, and an appropriation of the above sum asked for, 5th March, 1862, 31st December, 1862, and on the 12th February, 1863, in a report to Congress of that date, and also in a report to Congress, dated 7th December, 1863, page 6. The appropriation has not been made, and I earnestly request that it may receive early attention and thereby enable the Treasurer to close the accounts of the Department for that year.

1863.

Appropriations required for the period between the 1st of July, 1862, and June 30th, 1863, viz.:

For transportation of the mails,	$1,689,349 22
For compensation of postmasters,	862,873 57
For compensation of clerks in post-offices.	91,352 56
For ship, steamboat, and way letters,	771 41
For advertising,	12,915 62
For mail-bags,	256 35
For office furniture,	1,460 00
For blanks and printing.	14,047 76
For wrapping paper,	9,338 18
For mail-locks, keys and stamps,	756 75
For mail depredations and special agents,	21,068 31
For miscellaneous payments,	20,539 69
For postage stamps,	12,572 78
	$2,737,302 30
In addition to the above enumerated items, I respectfully request that the surplus revenues of the department for the above period may be appropriated in bulk for the future use of the Department. The amount is	600,550 71
Total,	$3,337,853 01

Estimates were submitted for the expenditures of the above period, and appropriations asked for 11th March, 1862, 19th July, 1862, 25th September, 1862, 31st December, 1862, 12th February, 1863, and December 7th, 1863, but the sums asked for have not been appropriated.

1865.

For the period from the 1st July, 1864, to June 30th, 1865, viz:

For transportation of the mails,	$2,157,846 43
For compensation of postmasters,	862,873 57
For compensation of clerks in post-offices,	116,352 66
For ship, steamboat and way letters,	771 41
For advertising,	12,915 62
For mail-bags,	7,309 85
For office furniture,	1,460 00
For blanks and printing,	74,047 76
For wrapping paper,	29,338 18
For mail-locks, keys, and stamps.	756 75
For mail depredations and special agents,	26,668 31
For miscellaneous payments,	20,539 69
For postage stamps,	27,572 78
Total,	$3,337,853 01

Very respectfully, your obedient servant,

JOHN H. REAGAN,

Postmaster General.

APPENDIX A.

POST-OFFICE DEPARTMENT,
Richmond, 1864.

SIR. I send in charge of the books, stationery, stamps, instructions, &c., for your department, W. L. Thomas, W. F. Smith and W. P. Hudgins, clerks of this Department, for duty with you.

Mr. Thomas has knowledge of most of the branches of business in the Finance Bureau, but more especially of the stamps, dead letters and pay branches. He has, also, some knowledge of the quarterly return branch.

Mr. Smith has been in service of the Appointment Bureau from soon after the organization of this Department, and is very well acquainted with the business relating to appointments, removals, instructions to postmasters, supplying them with blanks, &c.

Mr. Hudgins has been in service in the Inspection Office for some time past, and understands the preparation of cases for settlement of the accounts of contractors by the Auditor.

These gentlemen will be useful to you from their practical knowledge of the business of the Department. It was my desire to send you, also, a clerk familiar with the duties of the Contract Bureau, but we have no one in that bureau whose situation enables him to go. But is it hoped the books, circulars, blanks and "instructions" relating to the business of that bureau are so complete as to enable you to conduct its business without difficulty.

I have furnished each of the gentlemen above named with an appointment as special agent of this Department to facilitate them on their trip, these commissions are to be delivered to you on their arrival at Marshall. I have also furnished each of them with the sum of one thousand dollars to defray the expenses of the trip. And each of them is directed to keep an account of his necessary expenses, preserving vouchers in all cases in which it is practicable to obtain them, and to settle his account of the expenses of the trip with you, and pay over any unexpended balance which you can cover into the Treasury to the credit of the Department.

You will have to employ such additional clerical assistance as you may find necessary, and report such appointments as you may make for approval.

The law, under which your appointment is made, allows the same rate of compensation to your clerks which is allowed to the clerks of the Department in Richmond, and having been passed subsequent to the date of the law increasing, &c., entitles them to the same increase of pay.

The late period of the session of Congress at which the law establishing a branch of the Department west of the Mississippi was passed, and an accidental oversight prevented the making by Congress of necessary appropriation for carrying it on. But you are directed to go on with the business and draw on the Assistant Treasurer for the necessary amounts under the proper heads of expenditures, and an estimate for the deficiency will be submitted for appropriation at the approaching session of Congress. For the proper heads of expenditures see fifth United States Statutes at Large, page eighty, section two, and the same in Brightley's Digest Laws United States, page seven hundred and sixty-two, section twenty-five.

And, under the same heads, you are requested as soon as you shall have rented the necessary building, and ascertained its cost, and ascertained the amount of clerical force you will need, obtain the necessary furniture, and ascertained the probable cost of stationery, &c., with which you will have to supply yourself, then, if practicable, to prepare and send me an estimate of expenditures for your office for the balance of this fiscal year, ending June 30th, 1864, and, also, for the year ending June 30th, 1865. There is a balance to the credit of this Department of about seventy thousand dollars in the hands of the Assistant Treasurer, at Shreveport. I send herewith the necessary authority for the transfer of the sum of fifty thousand dollars of this amount to the office of the Assistant Treasurer, at Marshall. This sum will be subject to your warrants. There are also some sixty or seventy thousand dollars to the credit of this Department in the hands of the Assistant Treasurer, at Galveston, (now at Houston,) which will be subject to your warrants. As, also, a small sum in the hands of the Assistant Treasurer, at Little Rock, (now, I believe, at Washington,) Arkansas, which will be subject to your warrants.

Under the authority of "An act to provide for the better organization of the Treasury and for the collection, safe keeping, transfer and disbursement of the public revenue," approved August 6th, 1864, United States Statutes at Large, volume nine, page fifty-nine, (same in Brightley's Digest, page eight hundred and eighty-four,) you have authority to direct postmasters to deposit the funds of the several officers in any branch of the Treasury, authorized to disburse public funds, which you may find necessary or convenient to meet warrants drawn by you in payment of the liabilities of the Department.

You can ascertain from the office of the agent of the Treasury Department, at Marshall, the names of these branches of the Treasury and where situated.

The following are draft offices, west of the Mississippi:

In Arkansas.—Falcon, Columbia county; Helena, Philips county; Magnolia, Columbia county; Nashville, Hempstead county; Darcy, White county

Louisiana.—Basstrop, Morehouse parish; Collinsburg, Bossier parish; Monroe, Washita parish; Minden, Claiborne parish.

Texas.—Paris, Lamar county.

See chapter I., section II., of the Laws, and chapter XXVI., of the Regulations in the volume of Post-Offices and Laws and Regulations

of the Department for the authority for establishing, and manner of conducting, the business of draft, deposit and collection offices. You have authority, from time to time, to change Post-Offices from the one to the other of these classes, when required by convenience or necessity.

On account of the increased revenues arising from postages, which prevents the Department, in many cases, from absorbing them by the use of collection orders, it has been found necessary, east of the Mississippi, to increase very largely the number of draft and deposit offices. You will probably find a corresponding increase necessary in the west.

The following are the only deposit offices heretofore established by this Department west of the Mississippi. The postmasters at Galveston and Houston, Texas, deposit with the depositary at Galveston, (now at Houston;) and the postmaster at Little Rock, Arkansas, deposits with the depositary at Little Rock.

You will observe that your authority is to "employ" instead of "appoint" postmasters, clerks, &c. The limitation placed on the appointing power in Article II., section II., clause II., of the Constitution, reduces us to the necessity, on account of the difficulty of communications, of adopting this as the only means left us of carrying on the service there.

You will also observe that the law under which you are appointed makes you agent of the Department for the "States" west of the Mississippi river. We must construe the word States to mean *territory*—the State of Louisiana being divided by that river.

In the law prescribing your duties, there was an omission, resulting doubtless from an oversight in not asking for it, to give you the privilege of franking your official correspondence. This will render it necessary for you to pay the postage on your correspondence, until Congress can be asked for legislation on the subject.

I send you a small supply of stationery, blanks, wrapping paper, &c., to meet your first necessities. The difficulties and dangers of transportation render it necessary for you to supply your office with such things in future from the west of the Mississippi, if practicable. It may be well for you at once to advertise for proposals for furnishing papers of all the kinds you will need, and for printing blanks and circulars, furnishing twine, &c.

The special agents of the Department west of the Mississippi are: Morris R. Reagan, Austin, Texas; and James E. Talbot, Washington, Arkansas; and Wm. T. Avery, who will be, the most of his time, west of the Mississippi. The route agents west of the Mississippi are: E. R. Terrill and Thomas White, on the railroad from Houston to Milican, Texas; and W. N. Bryant, on the railroad from Harrisburg to Alleyton, Texas. You will instruct special agents Reagan and Talbot, and the above named route agents, to make their reports to you, as they have heretofore done to this Department; and direct special agent Avery to report to you when on duty west of the Mississippi river. You may also find it advantageous to direct the special

agent to report to you in person at Marshall, for consultation on the condition and necessities of the service.

I send you one thousand copies of my circular of March 8th, giving directions to postmasters as to their duties in view of the provisions of the act to reduce the currency and authorize a new issue of notes and bonds, approved February 17, 1864. I have caused a copy to be enveloped and addressed to each postmaster and each special and route agent west of the Mississippi, and franked, so that they may be mailed to their destination without delay. The remainder of them will answer your future necessities. This circular will indicate the duties which will devolve on them and yourself in retiring the old issue of treasury notes from circulation under that law. The special depositaries appointed by the Secretary of the Treasury, under that law, will not be paying depositaries, upon whom you can draw warrants in payment of the liabilities of the Department, and hence no other funds should be deposited with them than such as you are required to withdraw from circulation. The amounts so withdrawn will be replaced, as soon as practicable, by funds of the new issue, dollar for dollar.

I have caused Messrs. Thomas, Smith and Hudgins to be paid their salary, before leaving here, for the whole of the present month, April, so that their compensation for services with you will run from the first of May, proximo

Very respectfully, your obedient servant,

JOHN H. REAGAN,
Postmaster General.

Dr. James H. Starr,
Agent of Post-Office Department, Marshall, Texas.

P. S. Since writing the foregoing, I find, on enquiry of the Secretary of the Treasury, that it is unnecessary for me to send authority for the transfer of the funds from the Assistant Treasurer at Shreveport to the one at Marshall, as you can have such transfers made on your own application to Judge Gray, the agent of the Treasury.

J. H. R.

APPENDIX B.

POST OFFICE DEPARTMENT,
RICHMOND, March 13, 1864.

SIR: I send you herewith the following named laws, regulations, instructions, books, blanks, stamps, maps, memoranda, &c.:

I. One volume containing the acts and joint resolutions of the Provisional Congress, with separate manuscript index to the laws which relate to the postal service.

II. Three pamphlets, containing the acts and joint resolutions of the first, second and third sessions of the first Congress under the Permanent Government.

III. Manuscript copies of the following named acts passed at the fourth session, (not yet published in pamphlet,) viz: "An act to authorize the appointment of an agent of the Post-Office Department for the States west of the Mississippi river," approved February 10, 1864; "An act to organize two bureaus in connection with the agency of the Treasury for the trans-Mississippi department, one of which is to be known as the bureau of the auditor, and the other as the bureau of the comptroller for the trans-Mississippi department," approved February 17, 1864; "An act to authorize the increase of compensation to route and special agents of the Post-Office Department," approved February 17, 1864; "An act to continue in force the provisions of an act therein named," approved January 13th, 1864, relating to the salaries of clerks; and "An act to increase the compensation of certain civil officers and employees of the President's office, and in the executive and legislative departments at Richmond, for a limited period," approved January 30th, 1864.

IV. A paper, marked "A," containing manuscript copy of the order of the Postmaster General investing the agent of the Department for the portion of the Confederacy west of the Mississippi with the powers contemplated by the law for his appointment, &c.; a manuscript copy of the order locating the Post-Office agency for the West at Marshall, Texas; and manuscript copies of three orders relating to the rate of compensation of route agents.

V. Pamphlet copies of the reports of the Postmaster General of November 27th, 1861, February 28th, 1862, and December 7th, 1863. I am unable to send the others for want of pamphlet copies.

VI. Your special attention is called to the proclamation of the Postmaster General taking charge of the postal service, found on pages 34-36 of his report of November 27th, 1861, which you may have occasion to refer to in the settlement of accounts. And also to

his proclamation in relation to the collection of balances in the hands of postmasters, and the payment of sums due contractors and others at the time the Confederate States took charge of the postal service; on pages 7 and 8 of the same report. Two copies of this report are sent.

VII. One bound "record book" for official letters, six quires, demi size, Russia bands and ends.

VIII. One bound "record book" for official orders, (six quires, demi size, Russia bands and ends,) to be made pursuant to section 15, page 6, of the postal laws in the volume containing the list of post-offices and the laws and regulations of the Post-Office Department.

IX. Second volume of Mayo's "Fiscal Guide," in which see specially chapter xi., page 161.

X. Your attention is called to the preliminary chapter, at the beginning of the volume, containing the list of post-offices and the laws and regulations, for a brief view of the organization of the Post-Office Department, three copies of which are herewith sent.

XI. Post-route maps of the States of Texas, Louisiana and Arkansas.

Contract Bureau.

XII. One "route book," (six quires, demi size, Russia bands and ends,) embracing a description of all the routes in Texas, and the names and residences of the contractors, and a synopsis of the latest correspondence in relation to their condition, with an alphabetical index to the names and addresses of the contractors. And a book of a similar character for the States of Louisiana and Arkansas.

XIII. A bound volume, containing a description of all the post-routes in the States of Texas, Arkansas, Louisiana, Mississippi, Alabama and Tennessee, with extracts from the laws, &c., relating thereto, with alternate fly-leaves for such notes as you may find it necessary to make in relation to the routes. And a pamphlet containing a like list of post-routes for Virginia, North Carolina, South Carolina, Georgia and Florida.

XIV. Package, marked "B," containing copies of all the circular letters, forty-two in number, and blank forms of all contracts used in the contract bureau, bound together, with a synoptical index.

XV. Package, marked "C," containing twenty copies of each circular letter of this bureau for immediate use, subject to the necessary changes.

XVI. Package, marked "D," containing three hundred copies of blank contracts for carrying the mails, with one hundred and fifty circulars of instruction to postmasters as to the mode of executing contracts; ten copies of contracts for carrying mails on railroads, and the corresponding number of circulars of instruction as to their execution; twenty copies of contracts for carrying the mail on steamboats, with the corresponding number of circulars of instruction as to their execution.

XVII. See pages 10, 14 of the Laws, and pages 111, 116 of the Regulations, in the volume of Post-offices and Laws and Regulations, as mentioned in No. 10, as to contracts, &c., for mail service, and the act of the Confederate Congress of May 9, 1861, as to the railroad contracts.

APPOINTMENT BUREAU.

XVIII. One "appointment book," containing the names of all the post-offices in each of the States of Texas, Arkansas and Louisiana, the county in which each is situated, and following in the same line with the name of each office and county, is the names of all the postmasters who have filled any such office under the Confederate Government, the last name in the line being the present incumbent. The last appointees to office, checked thus: (V) in red ink, have not given bond; and it will be necessary for you to employ them, or other persons, under the authority conferred on you, until they can be commissioned by the Postmaster General. You will note, on the same line, in this book, the date of your letter employing any postmaster, the date of his bond, when returned to, and approved by you, and the date of your letter authorizing him to enter on the duties of postmaster, which you are to send him after approving his bond; and on the receipt of which, and not before, he is to be authorized to take charge of the office.

XIX. In relation to the appointment of postmasters, you are referred to chapter I, pages 1, 7, of the Laws, and chapter II, pages 62 and 63, of the Regulations, in the volume containing the list of post-offices and the Laws and Regulations of the Post-Office Department, in connection with the law authorizing you to employ persons, for the time being, for these duties.

XX. Package marked "E," contains copies of all the circular letters, twenty-one in number, marked from 1 to 21, and blanks, ten in number, marked from A to K, in use by the Appointment Bureau, and a synoptical index to them.

XXI. 500 copies of bonds marked F, on package.
500 letters of employment marked G, on package.
1,000 oaths of postmasters and route agents, marked H, on package.
500 copies of instructions to postmasters, marked I, on package.
500 copies of instructions to postmasters, in reference to letter postage, Circular No. 20, marked K, on package.
500 copies of instructions to postmasters in reference to newspaper postage, Circular No. 21, marked L, on package.
5 reams of common post bills, marked M, on package.
5 reams mails received, marked N, on package.
3 reams mails sent, marked O, on package.
2 reams accounts current, marked P, on package.
1 ream newspaper blanks to regulate subscribers, marked Q, on package.

Half ream newspaper blanks, irregular and transient, prepaid matter, marked R, on package.
5 reams wrapping paper.
10 balls of twine.

XXII. One two quire book, half bound in cloth, for account of blanks, wrapping paper, twine, &c., sent out from Appointment Bureau.

XXIII. Two Fairbanks' letter balances.

XXIV. One United States Official Register, for 1859, containing the names of all postmasters in office at the date of its issue, with the annual compensation and net proceeds of their several offices. Also, a list of mail contractors up to the same date, the annual pay of contractors, additional amounts allowed to them, and total annual compensation List of all clerks in post-offices up to the same date, and their annual compensation. List of the special agents, and also the route agents, in office at the same date, and their annual compensation. List of all the offices supplied by special service, with the amounts allowed for such service, being the net proceeds of said office.

FINANCE BUREAU.

XXV. One register for "dead letters," folio post, eight quires, half bound in cloth.

XXVI. One "stamp ledger," eight quires, folio post, half bound in cloth.

XXVII. One "register of postage stamps sent," four quires, folio post, half bound in cloth.

XXVIII. One "register of postage stamps returned," half quire, folio post.

XXIX. One "register of quarterly returns of postmasters," four quires, folio post, half bound in cloth.

XXX. One book for accounts of "warrants and drafts," three quires, folio post, half bound in cloth.

XXXI. One book containing five hundred warrants, bound in paper.

XXXII. One book containing eight hundred drafts, bound in paper.

XXXIII. Package marked "T," containing copies of all the circular letters, nine in number, marked from 1 to 9, and blanks, nine in number, marked from A to J, in use by the Finance Bureau, with a synoptical index to them.

XXXIV. 1,000 copies of instructions to postmasters, marked on package, A.
1,000 copies of circular No. 1, to postmasters, marked on package, B.
100 copies of circular No. 2, to postmaster, marked on package, C.
250 copies of circular No. 3, to postmasters, marked on package, D.
200 copies of circular No. 4, to postmasters, marked on package, E.

1,000 copies of circular No. 5, to postmasters, marked on package, F.
1,000 copies of circular No. 6, to postmasters, marked on package, G.
500 copies of circular No. 7, to postmasters, marked on package, H.
500 copies of circular No. 8, to postmasters, marked on package, I.

XXXV 1,250,000 10 cent postage stamps.
400,000 20 cent postage stamps.
250,000 5 cent postage stamps.
Packed in three tin cases.

INSPECTION OFFICE.

XXXVI. One register, three and one-half quires, folio post, half bound in cloth, showing the termini of the several routes in Texas, Louisiana and Arkansas, arranged by States in alphabetical order; with the numbers of the routes, and ruled into spaces, and headed for each month from July, 1862, to July, 1865. Upon this book are entered the registers of arrivals and departures of the mails on each route as far as they have been received at the Department, when the registers are what is known as "clear registers," that is, show no failures, and that service was performed in contract time. Entries are also made showing the date up to which the routes have been reported to the Auditor for settlement, and, in settlements which have not followed in the regular order, because the evidence of service was not received, the period for which they have been reported is also entered.

XXXVII. Package marked K, contains copies of all the circular letters, seventeen in number, marked from one to seventeen, in use by the Inspection Office, with a synoptical index to them.

XXXVIII. 100 sheets for reports of fines and deductions.
1,000 circulars, No. 7.
1,000 circulars, No. 8.

XXXIX. Copies of all registers upon which failures of the mail are shown, or service is not performed in contract time, upon routes not reported to the Auditor for settlement, and which are known as "suspended registers." Also, all certificates of service from postmasters, upon routes not reported, which have been received at the Department; and letters from contractors giving excuses for failures, &c. These routes have not been reported, because the evidence of service upon them was not complete. These papers are to enable the agent to settle the accounts of contractors when the necessary additional evidence is received.

XL. Rules for determining the amount of fines and deductions to be charged against contractors for failures to perform service, according as there is a trip lost, a half trip, a failure to connect, or any other failure in the prompt performance of the service. Also, rules for making *pro rata* calculations, and an example showing the decis-

ion of the Inspection Office upon an imaginary case made up to show all the usual kinds of failures that are presented in practice, marked L.

MISCELLANEOUS.

XLI.—5 reams letter paper.
2 reams cap paper,
25 M. letter-size envelopes.
2 M. commercial envelopes.
500 official envelopes.
1,000 large envelopes for stamps.
1 eight-quire blank blotter, bound.

XLII. Paper marked M, containing a list of all the "draft offices" in the States west of the Mississippi river.

XLIII. Paper marked N, being a table showing the sizes, weight and cost of paper per pound used by the Post-Office Department (as per sample) purchased prior to the war; and the cost of blanks per 1,000 ems of composition and printing per ream prior to the war.

XLIV. Paper marked O, being descriptive list and drawing of the various sizes and qualities of blank books and prices prior to the war. These, too, are sent to serve as a guide to you in making purchases of such articles for the use of the Department.

XLV. Package marked P, comprising one hundred and thirty-five dead letters, which contain an aggregate sum of two thousand one hundred and ninety-seven dollars and forty-five cents, and to be sent out by you, with the necessary circulars to the writers thereof.

XLVI.—One package marked Q, comprising seventy-five minor dead letters, containg drafts, bills of exchange, and other papers of value, to be sent out by you with the nesessary circulars for delivery to the writers thereof.

XLVII.—Five sheets of "receipt warrants" to enable you to cover into the Treasury the amounts deposited in the several branches of the Treasury, under the authority of the fifth section of "An act to change the organization of the Post-Office Department, and provide more effectually for the settlement of the accounts thereof," approved July 2d, 1836. Vol. 5, United States Statutes at Large, page 80, same Brightley's Digest, page 763, section 28, enclosed in book described in No. 28 of this memorandum.

XLVIII.—1 gross steel pens.
1 dozen pen holders.
1 dozen black lead pencils.
10 pounds gum arabic.
2 packages blotting pads.

Very respectfully, your obedient servant,

JOHN H. REAGAN,
Postmaster General.

DR. JAMES H. STARR,
Agent of Post-Office Department,
Marshall, Texas.

permalife®
pH 8.5